# **NHD-North Bay Website Category**

**Submission Instructions** 

Your website link will be submitted as part of the registration material. All accompanying written materials will be submitted as a single **PDF**.

Your website and paperwork must conform to all of the rules in the NHD Rule Book: <a href="https://www.nhdca.org/contest-rules">https://www.nhdca.org/contest-rules</a>

Note: Students must create their websites with NHDWebCentral.

## Submitting the Website and the Process Paper and Annotated Bibliography

You will submit your process paper and annotated bibliography twice - once as part of your website and once as a PDF document.

#### STEP 1

Submit your website URL as part of the registration process.

### STEP 2

Save your Process Paper and Annotated Bibliography as a single document with the following naming format: Division\_Category\_lastname(s).pdf [separate last names by a underscore]

example Jr\_Paper\_Ortiz\_Krishnan.pdf

- 1. Export your Title Page, Process Paper, and Annotated Bibliography as PDFs. (or combine first and then export).
- 2. If you exported individual files, create <u>one</u> **combined PDF** of the following items in the order below.
  - 1. Title Page
  - 2. Process Paper
  - 3. Annotated Bibliography

Note: You can use the free software **ilovepdf.com** or **smallpdf.com** to merge your PDFs into one PDF document.

#### STEP 3

Email your file to <a href="mailto:nhdnorthbay@gmail.com">nhdnorthbay@gmail.com</a>