NHD-North Bay Counties Virtual Contest - Digital Exhibit
Guidelines, Rules, and Submission Instructions

You will submit your exhibit and all paperwork as one **PDF file**. You will also submit a separate image (**PNG file**) of your exhibit for the Showcase Event.

For the 2021 NHD-CA state contest, **only exhibits that are created digitally will be judged**. Exhibit submissions that are photos/images of 3-D traditional exhibits will not be accepted.

Exhibit Rules for Virtual Contest

Digital exhibit entries must conform to these rules and guidelines:

1. The exhibit must be created digitally.

2. Your exhibit must conform to all NHD Exhibit rules* *except*, "D2 Size Requirements"

3. The layout dimensions for your digital file must be no larger than 74" wide by 72" high.

4. The font size for headings, subheadings, text, and quotes must be **20 point** font or larger.

5. The font size for credits must be **12 point** font or larger.

Creating a Digital Exhibit

You may create your digital exhibit using **ANY** program you prefer. Examples: Google Draw, Google Slides, Word, Canva, InDesign.

Multimedia

If you choose to include multimedia, put the link on your exhibit. Test the link on your PDF download. If sharing from your school Google Drive, please make sure that sharing is accessible to anyone. Test the link to make sure the multimedia can be accessed by someone outside your school.

Prepare your Exhibit & Written Materials

Preparing your exhibit for submission is a two-step process.

STEP 1 - Combine your final exhibit and written materials as one combined **PDF** file in this order:

    a. Title Page
    b. Process Paper
    c. Annotated Bibliography
    d. Exhibit

Combining multiple PDF's into one

Use the free software **ilovepdf.com** or **smallpdf.com** to merge your PDFs into one.

STEP 2 - Save a **<u>PNG file</u>** of just your exhibit for the virtual showcase.

STEP 3 –**Naming your files**

Save your combined PDF and PNG with the following naming format:

Division_Category_lastname(s).pdf (or png)
[separate last names by an underscore]

example
Jr_GroupExhibit_Ortiz_Krishnan_Adams.pdf

*NHD Rules can be found at:
https://www.nhdca.org/contest-rules

STEP 4 - Submit Your files

Email your files to nhdnorthbay@gmail.com